

SAFEGUARDING

IS EVERYONE'S RESPONSIBILITY



1. Recognise

Make sure you are able to recognise different types of abuse. This can include physical abuse, emotional abuse, sexual abuse, neglect, domestic abuse, bullying/cyberbullying, sexting, financial abuse, discriminatory abuse, modern slavery.

2. Respond

If a child, or adult, makes a disclosure to you:

Do...

- Listen
- Take them seriously
- Remain calm
- Ask open questions, e.g. who/what/when/how
- Reassure them that they've done the right thing by speaking to you
- Tell them what you will do next with the information

Do not...

- Promise confidentiality
- Make assumptions
- Ask leading questions
- Investigate further
- Contact the accused
- Carry out any physical/medical examination

3. Record

- Upon hearing a disclosure, make full, written notes of what you are told as soon as possible
- Record the date and time, and any exact words/phrases that the victim used
- Record facts and observations, not your interpretations

4. Report

- If there is any immediate danger call 999
- Pass on your report to the Church Safeguarding Officer immediately

Church Safeguarding Officer

Richard Dominy

020 4591 6585

safeguarding@cockfosters.church

Deputy Church Safeguarding Officer

Beccy Ratcliff

beccy@cockfosters.church

Vicar

Jon Tuckwell

020 3137 9714

jon.t@cockfosters.church

Diocesan Safeguarding Advisor

020 7932 1224

safeguarding@london.anglican.org

In creche, children & youth groups...

- ...a registration form must be completed before children access the group
- ...any physical touch must be appropriate and acceptable
- ...there must always be two leaders present
- ...an attendance register must always be kept
- ...a first aid kit & incident book should be on site



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